

Clerk - Whitland Town Council,
Estia,
Pendine,
Carmarthenshire.
SA33 4PS.
Email: clerk@whitlandtowncouncil.co.uk

To the Councillors, Whitland Town Council

You are summoned to attend a meeting of Whitland Town Council to be held in the Mayor's Parlour, Whitland Town Hall, Whitland, on Monday 4th November 2019, at 7.00pm. The business to be considered is as set out in the agenda below.

Vicky Mitchell – Clerk

- **To accept apologies for absence.**
- **To disclose personal and pecuniary interests** in the items listed below.
- **To review and agree the minutes of the previous meetings** on 7th October 2019. Minutes to be signed as a true record.
- **Clerk's report.**
- **Chair's report.**
- **To receive following information and decide further actions as required:**
 - Whitland Town of Culture update.
 - Christmas – update from cttee.
 - Trevaughan area – ideas for use.
 - OAP workshop – Post Office card account and pension payments update. (BC)
 - Mayoral chain.
 - Town in Bloom competition
 - Biodiversity Action Plan. For consideration and adoption.
- **To discuss new items of business:**
 - Whitland Abbey - leaflet (DWG); grant possibility (Clerk). Set up WP? *Decide leaflet contractor.*
 - CCC Chair sponsorship request – email 18-10-19
 - IRPW draft report.
 - Rugby event?
 - Finance Working Party budget review and recommendations inc Bryngwenllian toilet, Wifi.
- **To receive County Councillor's report.**
- **To receive financial report including invoices for consideration:**

Spreadsheet to be circulated prior to meeting of expenditure, bank balances etc. Latest bank statements made available.

Income banked: None this month.

Invoices for consideration:

Clerk's salary and expenses for October

John Lewis salary and expenses for October

B+CE Holdings Ltd – pension payment
 Cllr allowance payment
 Newhall janitorial – supplies for toilet - £20.42
 DP Building Supplies – replacement wooden step and fixings - £9.76
 Mr. E. Jones – Christmas tree for Grosvenor location -£130.00
 Abba Loos –November invoice - £138.00 – pay online after agreement in meeting
 EDF energy – electricity for toilet - £22.00 direct debit
 Welsh Water – water supply for toilet - £23.00 direct debit
 XLN business services CCTV line - £41.93 direct debit
 Llewelyn Davies – payroll services - £23.00 direct debit
 Rob Thomas - grass cutting for month - £480.00 direct debit

• **To receive planning reports:**

[W/39633](#). Construction of steel frame portal building on existing hardstanding for storage of building materials. Davies Builders Merchants. Submitted to CCC 15-10-19.

W/38718. Land adjacent to Sparrow’s Nest – One residential dwelling (local needs). Granted.

W/38667. Change of use of ground and first floor storage to two flats. 1 St John St, Whitland. Full granted.

11. To receive correspondence for information:

Summary title	Received	Forwarded to Cllrs
MAWWF roadshows on draft corporate plan 2020-2025 (Carmarthen Morrisons 27-11-19 9.30-12.30)	8-10-19	8-10-19
Pension credit leaflet	12-10-19	14-10-19
Understanding Welsh Places website live	15-10-19	15-10-19
VE Day 75 advance information	15-10-19	15-10-19
Wales consultation on Planning Policy Wales	16-10-19	19-10-19
https://www.celticroutes.wales/	21-10-19	24-10-19

Click on blue underlined links for more details online.

12. Items for next meeting.

13. To confirm date of next meeting – Monday 2nd December 2019, Mayor’s Parlour, 7.00pm