

Clerk - Whitland Town Council,
Estia,
Pendine,
Carmarthenshire.
SA33 4PS.
Email: clerk@whitlandtowncouncil.co.uk

To the Councillors, Whitland Town Council

You are summoned to attend a meeting of Whitland Town Council to be held in the Mayor's Parlour, Whitland Town Hall, Whitland, on Monday 2nd September 2019, at 7.00pm. The business to be considered is as set out in the agenda below.

Vicky Mitchell – Clerk

- 1. To accept apologies for absence.**
- 2. To disclose personal and pecuniary interests** in the items listed below.
- 3. To review and agree the minutes of the previous meetings** on 1st July and 26th July 2019.
Minutes to be signed as a true record.
- 4. Clerk's report.**
- 5. Chair's report.**
- 6. To receive following information and decide further actions as required:**
 - a) Whitland Town of Culture 2019 (inc Memorial Hall Exhibition; Tabernacl invitation)
 - b) Christmas – report from cttee.
 - c) Trevaughan area
 - d) OVW model complaints protocol.
 - e) Wifi.
 - f) Chair/deputy Chair succession protocol.
- 7. To discuss new items of business:**
 - a) Parc Dr Owen – broken concrete.
 - b) OAP workshop – Post Office card account and pension payments.
 - c) Telephone kiosk – St John's St – proposed removal.
 - d) Code of conduct training materials from CCC
 - e) Potential funding for railways sidings car park

Recommendation: that due to the potentially sensitive nature of the business to be discussed, the following item is dealt with as Part 2 business and, in accord with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972, that the press and public not be admitted to this meeting.

- f) Clerk's s appraisal report.
- 8. To receive County Councillor's report.**
- 9. To receive financial report including invoices for consideration:**

Spreadsheet to be circulated prior to meeting of expenditure, bank balances etc. Latest bank statements made available. External audit report. Council to consider if Abba Loos payments may be made online from now onwards.

Invoices for consideration:

Clerk's salary for August and expenses for July and August
John Lewis salary and expenses for August
B+CE Holdings Ltd – pension payment
DP Building supplies – paint for phone box - £13.99

Defib store – alarm/keyfob for defib box - £36.00
Newhall Janitorial – toilet rolls/mop head - £37.58
Abba Loos –August invoice - £138.00, Sept invoice £ tbc
EDF energy – electricity for toilet - £31.00 direct debit
Welsh Water – water supply for toilet - £23.00 direct debit
XLN business services CCTV line - £40.68 direct debit
Llewelyn Davies – payroll services - £23.00 direct debit
Rob Thomas - grass cutting for month - £480.00 direct debit

Paid under delegated powers by Clerk:

Abba Loos outstanding payment £135.00 (lost cheque, missed VAT) online payment
15-7-19
Clerk salary for July
John Lewis salary for July
B+CE Holdings Ltd – pension payment
Tindle newspapers – Whitland Week advert - £49.44
David Ogilvie Engineering – war horse bench - £1260.60
EDF energy – electricity for toilet - £31.00 direct debit
Welsh Water – Toilet water supply - £23.00 each month direct debit (July+ August)
XLN business services CCTV line - £40.68 direct debit
Llewelyn Davies – payroll services - £23.00 direct debit
Rob Thomas - grass cutting for month - £480.00 direct debit

10. To receive planning reports:

W/38976. Shed replacement, Bryngwenllian. Full granted.

W/39145/PA. Conversion of former Natwest Bank to nursery and daycare centre. Full granted.

11. To receive correspondence for information:

- One Voice Wales training calendar September to December – email 13-8-19
- Welsh Govt – National Development framework consultation – email 13-8-19
- Carmarthenshire energy survey (rural transport needs) – email 13-8-19
- CCC – polling staff recruitment.
- Local Boundary Commission for Wales – final recommendations for Carmarthenshire – email 21-8-19.
- Annual Report 2018-19 – Chair of Dyfed Powys Police and Crime Panel. Email 22-8-19

12. Items for next meeting.

13. To confirm date of next meeting – Monday 7th October 2019, Mayor's Parlour, 7.00pm.