



Clerk - Whitland Town Council,  
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**To the Councillors, Whitland Town Council**

You are summoned to attend a meeting of Whitland Town Council to be held in the Mayor's Parlour, Whitland Town Hall, Whitland, on Monday 4<sup>th</sup> March 2019, starting at 7.00pm. The business to be transacted is as set out in the agenda below.

Vicky Mitchell – Clerk

- 1. To accept apologies for absence.**
- 2. To disclose personal and pecuniary interests** in the items listed below.
- 3. To review and agree the minutes of the previous meeting** on 4<sup>th</sup> February 2019. Minutes to be signed as a true record.
- 4. Clerk's report.**
- 5. To receive following information and decide further actions as required:**
  - a) Whitland Abbey ruins lease.
  - b) Whitland Town of Culture 2019
  - c) Nasareth Cemetery – Clerk summary.
  - d) Play Grant working party report
  - e) Training.
  - f) Complaint letter. Draft complaints policy.
  - g) Junior forum/council. B.
  - h) Level crossing.
  - i) Litter pick.
- 6. To discuss new items of business:**
  - a) Streetlighting
  - b) Noticeboard.
  - c) Bryngwenllian toilet provision.
  - d) Pop up shop study.
  - e) Mayor making ceremony – B.
  - f) Parking St Mary's St – residents parking enforcement query. B.

**7. To receive County Councillor's report.**

**8. To receive financial report including invoices for consideration:**

Spreadsheet to be circulated in meeting of expenditure, bank balances etc. Latest bank statements made available.

In addition to authorise specific expenditure for the play map and associated work – Clerk to get cheques signed during the month to ensure payments made by end of the month.

Invoices for consideration:

Clerk's salary and expenses for February .  
John Lewis salary and expenses for February.  
Tenby Observer - £60.00  
CCC – Wifi contribution - £2456.21  
OVW – annual membership - £292.00  
Mark West – defib installation - £301.00  
WAO audit fees - £225.00  
Abba Loos –February/March - £120.00?? tbc  
Kevin James – invoice start of January – queried – should be in contact w/b 25-2.  
EDF energy – electricity for toilet - £20.00 direct debit  
XLN business services CCTV line - £34.74 direct debit  
Llewelyn Davies – payroll services - £23.00 direct debit  
Rob Thomas - grass cutting for previous month - £420.00 direct debit

**9. To receive planning reports:**

W/38418. Factory extensions and modified staff car parking arrangements. Units A and B  
London Rd Industrial Estate, West Street. Celtic Process Systems Ltd. Recd 13-2-19

W/38411. Construction of dwelling and garage. Plot adjacent to Aelwyd, North Rd, Whitland. Mr.  
Nathan Carroll. Recd 13-2-19

W/38482. Change of use from domestic garage to B2 use (no end user) at ground floor with B1  
use (office) at first floor. 25 St Mary's St, Whitland. Recd 25-2-19.

W/38208. Change of use of ground and first floor stargaze to two flats. 16 St Johns St, Whitland.  
Full refusal. Recd 16-2-19.

**10. To receive correspondence for information:**

- CCC consultation on Public Rights of Way Improvement Plan – email 6-2-19
- CCC Environmental /green space guidance letter/leaflet recd 13-2-19
- CCC consultation – extension of dog control public spaces protection order 2016 *recd15-2-19. Lasted for 3yrs, wish to extend.*
- Planning aid Wales courses – specifically 'responding to planning applications'.
- IRPW final report February 2019.
- CCC Community and Town Council liaison forum meeting 19-3-19 *VM go?*
- WG shared working grant email *recd 21-2-19 max £5K grant closing date 12-4-19*
- Urdd National Eisteddfod request for money. Recd 21-2-19. Coffee morning 16-3-19 inviting donations towards this.
- All Wales out of hours GP survey – email recd 21-2-19
- Petition re Climate change – recd 21-2-19

**11. Items for next meeting.**

**12. To confirm date of next meeting** – 1<sup>st</sup> April 2019, Mayor's Parlour, 7.00pm.