



## **Minutes of the meeting of Whitland Town Council Christmas Committee held on 22<sup>nd</sup> October 2018.**

**Present:** Cllrs Barry Chapman, Gabriela Poore, County Cllr Sue Allen and the Clerk.

Apologies were received from Frank Connor-Hughes.

It was agreed to work through the items as detailed in the previous meeting to ensure consistency and that all updates were recorded.

Cllr Chapman was to discuss with Penderi Furniture about the electrical connection, and supply a timer switch.

The draft letters for businesses, and residents as well as the car notice and general flyer were all discussed would be composed for the next meeting.

The general flyers was discussed, and designs considered.

Cllr Chapman would check the halogen lighting for the alleyway, and also co-ordinate with Birch regarding the tree decoration, probably over the weekend of 23<sup>rd</sup>. Cllr Allen would ensure the trees arrived prior to that date.

It was agreed that Cllr Chapman would provide access to the electrician to PAT test the lights and then arrange installation.

Cllr Poore would discuss the tree on the corner nearby with MPH as soon as possible.

The Clerk and County Cllr Allen would contact the tractor run organiser to confirm timings and arrangements.

It was agreed the Clerk should increase the promotion via Facebook , and Cllr Poore would contact the press.

It was appreciated that the final timetable and programme was still a work in progress.

Signed by Chair

Date

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