



Interim Clerk, Whitland Town Council,
Estia,
Pendine,
Carmarthenshire.
SA33 4PS.
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To the Councillors, Whitland Town Council

You are summoned to attend a meeting of Whitland Town Council to be held in the Mayor's Parlour, Whitland Town Hall, Whitland, on Monday 15th October 2018, starting at 7.00pm. The business to be transacted is as set out in the agenda below.

Vicky Mitchell – Interim Clerk

- 1. To accept apologies for absence.**
- 2. To disclose personal and pecuniary interests** in the items listed below.
- 3. To review and agree the minutes of the previous meeting** on 1st October 2018. Minutes to be signed as a true record.
- 4. To receive updates on ongoing matters and decide further actions as required:**
 - a) Standing Orders.
 - b) Election and Co-option Policy.
 - c) Mayoral allowance policy.
 - d) GDPR documentation: Privacy impact assessment; Privacy impact form; Data breach policy; Data breach reporting form; Subject access request form.
 - e) Clerk appointment and associated matters – recommendations from staffing committee
- 5. To discuss new items of business:**
 - a) Independent Remuneration Panel for Wales draft report – circulated by email.
 - b) External audit report – report circulated by email.
- 6. To agree bank mandate update and consider online access.**
- 7. To receive planning reports:**

Application registered: W/37817. Non material amendments to remove 9, 10 and 11 of W/28734. Residential development of 2 detached dwellings Spring Gardens.

Application registered: W/37818. Discharge of condition 12 and 13 of W/28734. Residential development of 2 detached dwellings Spring Gardens.
- 8. To receive correspondence for information:**
- 9. Items for next meeting.**
- 10. To confirm date of next meeting** – 5th November 2018, Mayor's Parlour, 7.00pm.