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**To the Councillors, Whitland Town Council - Christmas Committee**

You are summoned to attend a meeting of Whitland Town Council to be held in the Mayor's Parlour, Whitland Town Hall, Whitland, on Monday 22<sup>nd</sup> October 2018, starting at 7.00pm. The business to be transacted is as set out in the agenda below.

Vicky Mitchell – Clerk

- 1. To accept apologies for absence.**
- 2. To disclose personal and pecuniary interests** in the items listed below.
- 3. To review and agree the minutes of the previous meeting.** Minutes of meeting 24<sup>th</sup> September 2018 to be signed as a true record.
- 4. Progress Report from committee members**
- 5. To agree Poster Design**
- 6. Stall Holders Confirmation**
- 7. Christmas tree lights**
- 8. Involvement of Town Traders/Window Decor**
- 9. Parking Arrangements**
- 10. Date of Next Meeting**